



MORRISTOWN PARKING AUTHORITY

Policy Statement

Subject:	Public Comment	Policy Number:	24-002
Resolution #:	2024-032	Effective Date:	February 21, 2024

In compliance with N.J.S.A. 10:4-12(a) of the Open Public Meetings Act (the “OPMA”), this policy establishes the following rules regarding the public comment portion of the Authority’s regular and special meetings.

- A. Any member of the public wishing to address the board during each public comment portion of meetings or during public hearings have one turn and one turn only to address the board.
- B. Preference shall be given to those persons who have notified the Executive Director of their desire to speak in advance of the meeting, at minimum 24 hours prior to the meeting.
- C. Each person addressing the board shall first provide their first and last name and address.
- D. Each speaker is limited to five (5) total minutes. No extensions shall be permitted. Time during which the Board or professionals answer questions or engage in dialogue or debate with speaker will count toward those five (5) minutes. The Board is encouraged to listen to the speaker during this time.
- E. Speakers may not reserve or cede time to any other member of the public wishing to address the Board.
- F. Questions from the speaker are not required to be addressed at the meeting they are asked. The speaker took time to consider an issue and to frame a question; out of respect for the speaker, and so as to provide the best possible information, a response to a question will generally be deferred to a future meeting.
- G. A staff member at the meeting shall be the Time Keeper and will signal the Chairperson when time is up.
- H. The Commissioners may offer comment after the Public Comment portion is closed.
- I. During the general public comment period, comments can be about any matter of concern.
- J. Disorderly conduct during any public meeting is prohibited. Speakers and attendees may not cause a disturbance of the meeting, whether by force, shouting, yelling, interruption or any other action calculated to disrupt such meeting, or to refuse to obey any rule of the Chairperson.
- K. No person shall be permitted under any circumstances to address the Council while a motion is pending.